

Mead Public Library Board
Thursday, July 17, 2014
9:00 AM – Library Board Room (Basement)

Individual Library Trustees may attend the Human Resources Committee meeting below. It is possible that the resultant attendance may constitute a meeting of the Library Board pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis.2d 553, 494 N.W.2d 408 (1993).

Mead Public Library Board
Human Resources Committee
Thursday, July 17, 2014
9:00 AM – Library Board Room (Basement)

1. Call to Order – Henry Nelson, Chair
2. Determination of Quorum
3. Approve Human Resources Committee minutes of May 13, 2014 (attached)
4. Discussion and update on cleaning service – Diane Kallas
5. Discussion and possible action on updating job descriptions
6. Discussion and possible action of process for employee evaluation system
7. Discussion and possible action of process for evaluating library director
8. Discussion and possible action of updating employee handbook, benefit-related policies
9. Future Human Resources Committee agenda items – Discussion only
10. Next meeting: as needed
11. Adjourn

To request a sign language interpreter for this meeting call 920-459-3414 via the Wisconsin Relay Service (800-947-3529) at least 5 weekdays in advance of the meeting and ask for Pat Mueller (ext. 3411) or Garrett Erickson (ext. 3414). Persons with disabilities who need other accommodations to attend the meeting should contact Pat Mueller (459-3400 ext. 3411) or Garrett Erickson (459-3400 ext. 3414) at least 3 weekdays in advance.